



Excellence, Integrity, Innovation, Collaboration

High Performance Advisory Committee TERMS OF REFERENCE

Goal:

To support the development of athletes through programs (funding and technical), competitions and sport systems/structures that allow individual swimmers to reach their full potential at the senior national level and segue onto International Performances and win medals at international competitions.

Definition of High Performance as it relates to the terms of reference for the committee: Is those athletes that are segueing on to International Performances and who have achieved or bettered the "Top 8" time at Spring Trials (Nationals) in the current year.

Purpose:

The High Performance Advisory Committee (HPAC) of Swim Alberta is responsible for the oversight and guiding the development of High Performance athlete technical programs, which includes funding, competition structure oversight, technical programs and related systems and structures (IST) to support identified high performance swimmers in the province of Alberta.

Core Values For Guiding The Committee:

The High Performance Advisory Committee is guided by the Swim Alberta values of excellence, integrity, innovation, and collaboration. The committee recognizes that the culture we set at the committee levels sets the culture for high performance coaching and swimming throughout Alberta and the Northwest Territories.

Composition:

The High Performance Advisory Committee is made up of:

- Appointed coaches in Alberta whose athletes meet the performance criteria established by Swim Alberta
- Executive Director of Swim Alberta and/or their designate(s).

The Executive Director on a yearly basis immediately following spring trials will appoint the committee. Appointed coaches must be a member in good standing with the Alberta Coaches Council of Swim Alberta, Swimming Canada and the Canadian Association of Swim Coaches and Teachers.

Performance Criteria for Selection:

Those swimmers who have achieved or produced a time equal to the top 8 time in Olympic eligible events at the Swimming Canada event used for International team selection, (in the past this has been Spring Trials) in the year of selection.

Open Water swimmers will be those swimmers who are currently on the national team or junior national team.

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Immediately following the appointment of the committee, committee members will nominate a chair of the committee. The chair and one other designate of the committee will serve as a liaison to the Alberta Coaches Council Executive.

Key Duties:

1. Identify, develop and support the implementation a strategy that support the development of identified high performance athletes in Alberta. The strategy includes programs (funding and technical), competitions and IST.
2. Providing direction and input into the programs (funding and technical), competitions and IST for identified high performance athletes.
3. Ensuring alignment with development/age group/Junior provincial programs and where appropriate with Swimming Canada Initiatives.
4. Annually evaluate the effectiveness of all technical and funding programs and make recommendations for continual improvement of programs.
5. Provide input into a strategy for competition structures in the province - both provincial championship events and invitational meets.
6. Provide input to the program of the Alberta Aquatic Conference.
7. Advise Swim Alberta on technical matters in swimming and provide other input, advice or expertise as required to Swim Alberta and where necessary to Swimming Canada.

Authority:

The High Performance Advisory Committee (HPAC) has the authority to establish working committees and standing committees to complete its work.

The High Performance Advisory Committee (HPAC) has the authority to appoint ex-officio members to the committee as required.

HPAC has the authority to establish operating guidelines, procedures and practices as it relates to its mandate and based on approved policies of the organization.

HPAC will provide recommendations on policy to the Swim Alberta Board through the Executive Director.

Responsible To:

The High Performance Advisory Council is responsible for representing the provincial needs of identified high performance athletes and their coaches and is accountable to the administration of Swim Alberta through the Swim Alberta Executive Director or their designate. The committee works in collaboration with the Alberta Coaches Council.

Meetings:

The HPAC will meet as needed in order to fulfill its mandate as a committee. Ideally there will be three in-person meetings per year.

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Review and Approval:

The HPAC will review the terms of references every two years and make recommendations for modifications or changes as needed to the Executive Director of Swim Alberta.

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Ratified by the Alberta Coaches Council: March 25, 2014
Approved by the Executive Director: April 1, 2014