

## BOARD MEMBER POSITION DESCRIPTION

### Link to Mission:

*Govern, lead and support competitive swimming.* Members of the board continually inspire others to be involved. They also are leaders in sport and in the community with a commitment towards providing excellence at all levels of the organization.

### Position

Member of the Board

### Responsible to:

Board of Directors (President)

As a member of the Board, a Director acts in a position of trust for the community and is responsible for the effective governance of Swim Alberta.

### Responsibilities

- Commit to the mission and work of Swim Alberta
- Serve as knowledge centre in the areas of board governance, the not-for-profit sector, finance, human resources, information technology, advocacy, or fund development
- Participate in the development of the Swim Alberta Strategic Plan and provide strategic oversight to Swim Alberta
- Approve the Swim Alberta Budget on an annual basis and provide fiduciary oversight to Swim Alberta
- Attend monthly board meetings
- Attend annual general meeting, annual aquatic conference and other membership meetings.
- Serve on a committee of the board
- Support of special events
- Promote the organization in the community

### Skills

- Ability to work as part of a team
- Ability to view the world from a forest, rather than a tree, perspective
- Understanding of Swim Alberta and the sport sector

### Time Commitment

5 hours per month for 2 years for Board responsibilities. Additional time may be required for other volunteer roles taken on during term of Board service.

### Evaluation

Self and by the Board, annually.