



Excellence, Integrity, Innovation, Collaboration

## ALBERTA OFFICIALS and COMPETITION COMMITTEE TERMS OF REFERENCE

### **Purpose:**

The Alberta Officials and Competition Committee (AOCC) is an active advisor to Swim Alberta in matters related to Officials; Officials Education and Development; and Competition Procedures and Policies.

### **Core Values for Guiding the Committee:**

The Alberta Officials and Competition Committee is guided by the Swim Alberta values of excellence, integrity, innovation, and collaboration. In addition, Swim Alberta fully supports peer-to-peer development and cooperative relationships with and between officials in Alberta and the NWT.

### **Key Duties:**

#### Education and Development of Officials

1. Responsible for supporting the implementation of officials' clinics, education, development and evaluation of officials, including para-swimming officials at the provincial level.
  - a. Conducting and implementing official's clinic on a regular basis and work with Swim Alberta on the bi-annual clinic days in the province.
  - b. To ensure that officials are provided with effective education and development opportunities to run technically proficient competitions.
2. To provide mentorship and guidance to developing officials and supporting clubs in the development of their officials
3. To provide guidance and oversight to the development process of referees including mentorship, recommendations for eligible referees, recommendations on referee evaluations and recommendations to Swimming Canada on appointment of officials to Level 5.
4. Provide oversight to the placement of senior officials for Swim Alberta Designated Competitions.

#### Competition and Rules

5. Responsible for ensuring the Swimming Rules of Canada are fairly implemented in all sanctioned competitions. Ensuring consistency in officiating at all competitions.
6. Provide leadership on Swimming Canada rule interpretation and where required make recommendations for rule changes.
7. To provide advice and recommendations on Competition Procedures and Policies ie – Sanctioning Policy
8. To provide direction, advice and recommendations to rules that fall under the authority of the provincial section (ie – scratch rule).

#### Engagement of Officials

9. In partnership with Swim Alberta, create opportunities for officials to engage and connect with each other with a view to support the development of officials and create opportunities for peer to peer learning and information exchange as it relates to officiating.

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Providing innovative and world-class athlete development and high performance competitive swimming programs.

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**Composition of the Committee:**

- Chairperson, as appointed by Swim Alberta.
  - This individual will be appointed for a two-year term by Swim Alberta.
  - Ideally this individual will be appointed to ensure succession planning of officials and leadership development of officials in the province and should in most cases not serve more than 3 consecutive 2 year terms.
- Past Chair for a one year period.
- 3-5 members who are current officials and whose skills can add in meeting the purpose and objectives of the committee, as appointed by Swim Alberta in consultation with the Alberta Officials and Competition Committee Chair.
  - Consideration should be given to appointing an individual with experience in Para-Swimming Officiating, ideally as an international official.
  - Ideally individuals will be appointed for a two-year term, ensuring that that succession planning occurs and new members are staggered in the year they start.
- Alberta Summer Swimming Association Officials' Chairperson
  - Nominated by the ASSA every other year.
- Swim Alberta Executive Director and/or their designate
- The Chairperson or Executive Director may invite others to sit on the committee as needed.

Terms shall run from September 1 – August 31.

**Authority:**

The committee is an active advisor to Swim Alberta in matters related to Officials, Officials Education and Development, Officials Mentorship and Competition Procedures and Policies.

**Reporting:**

The committee will report to the Executive Director or their designate through the Alberta Officials and Competition Chair.

**Meetings:**

The AOCC will meet as needed to meet its mandate as a committee. Ideally there will be at least one in-person meeting per year and 3 teleconference calls per year.

**Review and Approval:**

The Executive Director will evaluate the performance of the committee against the stated purpose. The Executive Director will review these terms of reference every two years. Where appropriate, the AOCC Chair will be consulted in the review.