

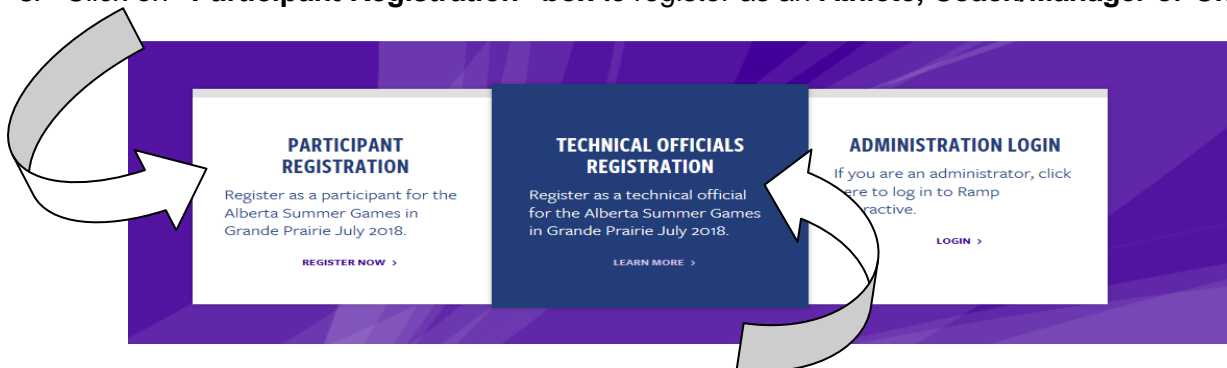
On Line Registration Instructions



2018 Alberta Summer Games Grande Prairie

How to complete the Registration Process

1. Go to the Alberta Games web site: www.albertasummergames.ca
2. Locate “Alberta Summer Games - Registration” drop-down (on left-hand side of page)
3. Click on “**Participant Registration**” box to register as an **Athlete, Coach/Manager or Chaperone**



4. Click on “**Technical Official Registration**” box to register as a **Technical Official**
- **(PARTICIPANT REGISTRATION ONLY)** All **PARTICIPANTS** (athletes, coaches/managers & chaperones) **must upload, sign properly and submit an Alberta Games - Waiver of Liability & Release Form** as part of the registration process to participate in the Alberta Games (accessible when you register, or available at www.albertasummergames.ca under “Forms/Resources”).
 - All Alberta Games athletes are under 18 years of age, so a parent/legal guardian must also sign the Alberta Games – Waiver or Liability & Release Form for each athlete.
 - Fill in all fields on the on-line form (**Note: a VALID E-MAIL ADDRESS IS REQUIRED, and families with more than one Zone team member participating in Games should use separate e-mail addresses, if possible**)
 - Once your Sport is selected, use the drop-down box to select age category & events. In some sports, more than one event per participant can be selected.
 - Head coaches – ADD your NCCP# to the registration in order to complete registration.
- Bus transportation to/from the Games has been selected for all participants (Athletes, Coaches/Managers, and Chaperones). Should you NOT require transportation to/from the Games or you live within 100kms of Grande Prairie, please deselect the bus transportation option.***
- Once all required information is entered, click ‘**Submit**’ to register. A confirmation page will appear with all information that has been entered. If changes need to be made, it will be shown on the registration page. If the information is correct click “Submit” for the final submission.