

2023

Annual Report



Prepared by
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Presented by
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Table Of Content

About the Organization

Message from the ASSA Strategic Plan

Financial Statement

Provincial Expenses Compariosn

One Year Review

2024 Competition Schedule

Closing Remarks

2023 Board of Directors

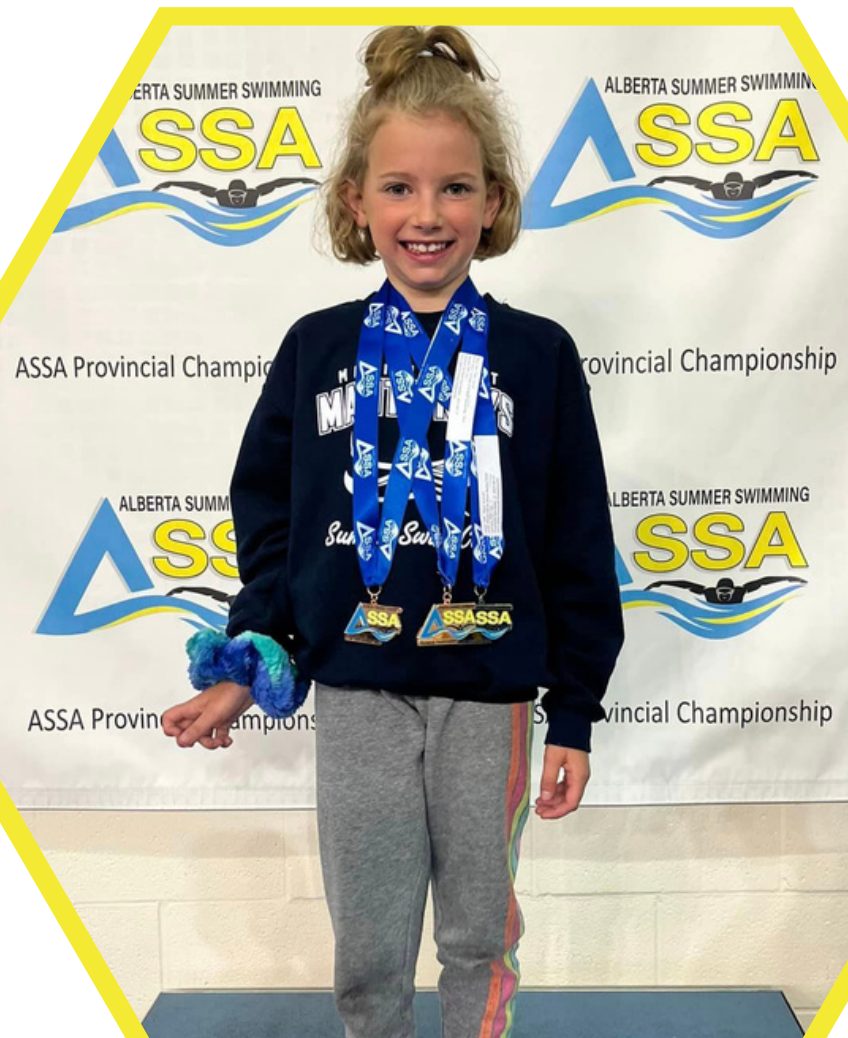
Contact Us

Appendix A - Region Minutes

About the ASSA

Alberta Summer Swimming (ASSA) is a non-profit organization dedicated to promoting and facilitating competitive summer swimming in the province of Alberta, Canada. Founded with the goal of fostering a love for the sport of swimming and providing young athletes with opportunities to develop their skills, ASSA has become a prominent fixture in the Alberta swimming community. The organization operates during the summer months when outdoor pools are open, allowing swimmers of all ages and abilities to participate in a fun and competitive environment.

ASSA offers a comprehensive program that encompasses over 60 swim clubs in and around communities throughout Alberta, providing a platform for swimmers to compete in a range of events, from sprints to long-distance races. The organization places a strong emphasis on inclusivity, welcoming swimmers of all skill levels, from beginners to elite competitors. Through its dedicated coaching staff, well-organized swim meets, and supportive community, ASSA strives to create a nurturing environment that not only fosters athletic excellence but also encourages personal growth and camaraderie among its members. Alberta Summer Swimming is a testament to the vibrant and active swimming culture in the province, promoting physical fitness, teamwork, and the pursuit of excellence in the pool.



Message from the ASSA

As we reflect on the past year, we are delighted to present to you the Alberta Summer Swimming Association's (ASSA) Annual Report. This document serves as a testament to our incredible membership's dedication, hard work, and unwavering support. As President and Vice President of ASSA, we are honoured to share with you the highlights of our achievements and the progress we've made in promoting and advancing summer swimming in Alberta.

1. Thriving Membership: Over the past year, our membership continued to grow, with an increasing number of swimmers, coaches, volunteers, and parents becoming part of the ASSA family. This expansion has strengthened our community and enriched our programs.

2. Successful Swim Meets: Despite some challenges in certain areas, we successfully organized and executed a series of exciting swim meets throughout the summer season. The dedication of our swimmers and the professionalism of our coaches and officials were truly remarkable.

3. Inclusivity and Diversity: We made significant strides in promoting inclusivity and diversity within ASSA, striving to ensure that our organization welcomes individuals from all backgrounds and abilities. We believe that swimming should be accessible and enjoyable for everyone.

4. Financial Sustainability: Our commitment to responsible financial management has allowed us to maintain the financial health of ASSA, ensuring that we can continue to invest in initiatives that will only further strengthen our organization, which will ultimately support our members effectively.

5. Community Engagement: We actively engaged with our members through various initiatives, seeking your feedback and ideas to make ASSA an even better organization. Your input has been invaluable, and we will continue to prioritize open communication.

While we celebrate these achievements, we also recognize that we faced challenges along the way. As an organization, we are committed to proactively addressing these challenges and learning from any missteps. We believe that acknowledging our areas for improvement is essential for growth, and we are dedicated to moving forward with a clear focus on continuous improvement.

This annual report is not only a reflection of our accomplishments but also an expression of gratitude to every one of you who contributes to the success of ASSA. Your passion, commitment, and unwavering support inspire us to push the boundaries of excellence in summer swimming.

We are excited about the possibilities and opportunities that lie before us. With your continued support and collaboration, we are confident that we can achieve even greater heights in the coming year.

Please take the time to review our Annual Report. We welcome your feedback, questions, and ideas as we chart the course for the future of ASSA together.

Thank you for being a part of our dynamic and vibrant swimming community. We are excited about what the future holds and are proud to have you as part of the ASSA family.

Warm regards,

Lynnette Thoresen President, Alberta Summer Swimming Association
Morgan Dozeman Vice President, Alberta Summer Swimming Association





Navigating the Future: ASSA's Strategic Planning

The Alberta Summer Swimming Association (ASSA) board took on an important task that will shape the future of the organization. This endeavour is known as strategic planning, a vital process that serves as the compass guiding ASSA toward its goals and aspirations. But what exactly is strategic planning, why is it essential for an organization like ASSA, and what can members expect in the next steps of this strategic voyage?

What is Strategic Planning?

Strategic planning is a deliberate and systematic process through which an organization defines its vision, mission, values, and long-term goals. It involves a comprehensive assessment of the organization's current state, an analysis of external factors impacting its operation, and the formulation of strategies to achieve its desired future state. In the context of ASSA, this means evaluating every facet of summer swimming, from the quality of competitions to membership growth, inclusivity, financial sustainability, and beyond.

Why is Strategic Planning Necessary for an Organization?

Strategic planning is the foundation upon which organizations like ASSA build their future. It brings several critical benefits:

- **Alignment:** It ensures that every member, volunteer, and stakeholder is on the same page regarding the organization's mission and vision.
- **Focus:** It helps prioritize goals and allocate resources efficiently, preventing a scattergun approach to decision-making.
- **Adaptability:** A well-considered strategic plan equips an organization to adapt to changing circumstances, whether they be technological advancements, shifts in member needs, or external forces such as regulatory changes or pandemics.
- **Accountability:** Clear objectives and timelines set through strategic planning hold the organization accountable for its progress and success.

What Happens Next?

As you saw this summer when the ASSA began its summer strategic planning, members were included in an inclusive and collaborative process. Input from coaches, swimmers, parents, and other stakeholders was sought through surveys, meetings, and discussions. This input is invaluable as it ensures that the plan reflects the diverse needs and aspirations of the entire ASSA community.

In the data gathering and analysis phase, the board worked diligently to draft a strategic plan that outlines clear objectives and initiatives to drive ASSA forward. This final plan will be communicated transparently to members in the Spring of 2024, but ASSA will be using it as guidance for decision-making, and policy review moving forward.

Ultimately, this summer's strategic planning process will lay the groundwork for a brighter and more exciting future for ASSA and summer swimming in Alberta. It's a testament to ASSA's commitment to its members, the sport, and the shared goal of fostering a love for swimming while promoting excellence and inclusivity.

Financial Statements

The presentation of the financial statements for the fiscal year 2021-2022 is a significant event for our organization, ASSA. Due to the alignment of our fiscal year end and the Annual General Meeting (AGM), this presentation serves as an essential opportunity to not only provide a comprehensive overview of our financial performance for the past year but also to present findings from the previous year. This holistic approach ensures that our stakeholders, including members and investors, are well-informed about our financial health and progress. It also allows us to highlight our accomplishments, address any challenges, and demonstrate our commitment to transparency and accountability in managing the organization's resources. The presentation of these financial statements represents a key moment in our annual calendar, reinforcing our dedication to responsible financial stewardship and facilitating meaningful discussions on our financial strategies and future goals.

At A Glance - Quick Summary

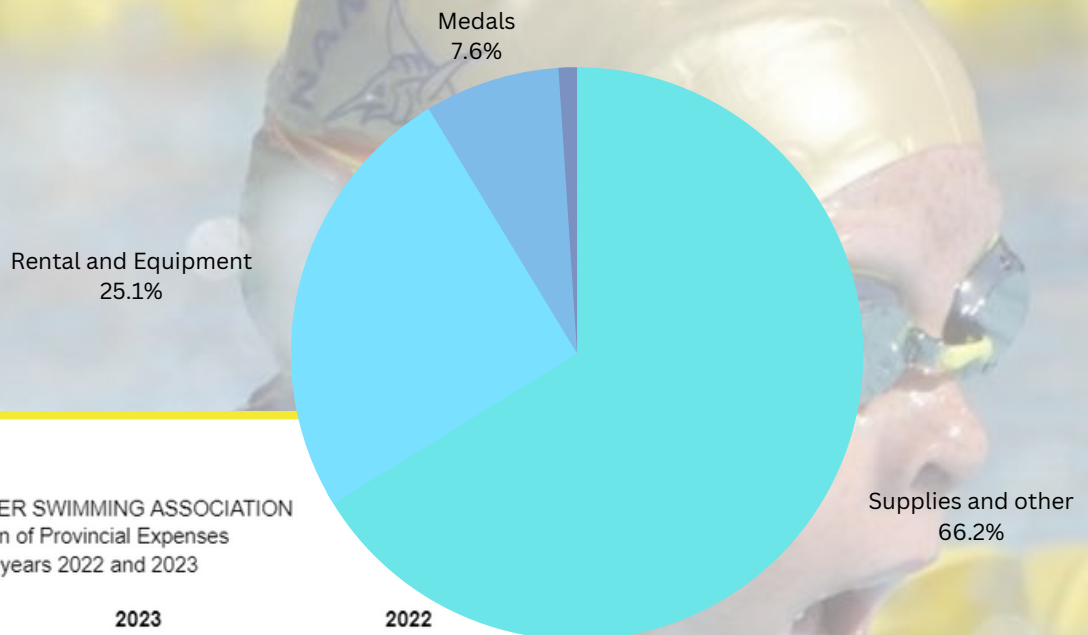
	2022	2023
Revenue	168,570	56,256
Expenses	101,572	362
EXCESS OF REVENUE OVER EXPENSES	68,821	17,046

Detailed Summary

ALBERTA SUMMER SWIMMING ASSOCIATION Statement of Operations For the years ended 2022 and 2021		
	2022	2021
REVENUE		
Casino	\$ 98,432	\$ 5,000
Registration Fees	67,685	47,656
Interest	1,505	2,602
Donations	948	-
	<u>168,570</u>	<u>56,256</u>
PROVINCIAL EXPENSES		
Summary (SEE NEXT PAGE)	66,992	362
GENERAL EXPENSES		
Contract	21,000	20,500
Professional Fees	5,698	2,059
Office	2,690	9,600
Travel	2,588	690
All Stars	700	-
Interest and Bank Charges	64	-
Rental, facility and other	17	4,268
Regional Medals	-	733
	<u>32,757</u>	<u>37,850</u>
EXCESS OF REVENUE OVER EXPENSES	<u>\$ 68,821</u>	<u>17,046</u>
NET ASSETS	<u>\$ 300,108</u>	<u>\$ 231,287</u>



Comparative Provincial Expenses



ALBERTA SUMMER SWIMMING ASSOCIATION
Comparison of Provincial Expenses
For the years 2022 and 2023

	2023	2022
PROVINCIAL EXPENSES		
Supplies and Other	\$ 49,032	\$ 47,305
Rental, facility and equipment [†]	18,000	16,927
Medals and prizes ^x	5,475	2,760
Coaches Social [*]	746	-
	73,253	66,992

Here are the key points:

New Design for Medals (2023): In 2023, we ordered medals in a new design, which will have different cost implications compared to previous medal orders. It's important to understand the cost differences between the new and previous formats to accurately assess the financial impact.

Coaches Social Itemized in this Line: The financial comparison includes a line item for the social expenses. However, it's worth noting that these meals are not provided to volunteers or officials. We need to understand the purpose of these meals to accurately assess their cost and compare it with previous years.

Estimate Based on Preliminary Figures: Since we have not yet received the final invoice, the financial comparison is based on estimates and preliminary figures. This means that the provided numbers may not be entirely accurate and could change once we receive the actual invoice and reconcile it. It's important to keep this in mind when interpreting the comparison.



One Year Review

As we turn the pages of time and bid farewell to the year 2023, the Alberta Summer Swimming Association (ASSA) pauses to reflect on the milestones, accomplishments, and memorable moments that have shaped our journey over the past year. In this Year in Review, we celebrate the remarkable strides we've taken as an organization, united by our unwavering commitment to the sport of summer swimming.

Membership Growth and Inclusivity

In 2023, ASSA continued to foster a sense of belonging and inclusivity within our vibrant community. We embraced new members with open arms, further enriching the diversity of our association. Our mission to ensure that summer swimming is accessible to all individuals, regardless of background or abilities, remained at the forefront of our efforts.

Key Focus Areas in 2023

- **Comprehensive Support:** In 2023, ASSA continued its unwavering commitment to providing comprehensive programming, services, and support across all aspects of summer swimming. Our primary focus was on nurturing a robust foundation for the sport, ensuring that every participant received the resources they needed to excel.
- **Safe Sport:** Safety in sports remained a cornerstone of our efforts. We remained steadfast in our commitment to Safe Sport, emphasizing education and awareness to maintain a secure and respectful environment for everyone involved in summer swimming.
- **Inclusive Membership:** ASSA dedicated itself to promoting growth through inclusivity. We firmly believed that the joy of swimming should be accessible to all, regardless of their background or abilities, and we worked tirelessly to create an inclusive membership that reflected that belief.

Efficient Governance: In 2023, we made significant efforts to improve our governance system. Our goal was to streamline and make our approach more efficient, aligning it with the changing needs of our community and ensuring smoother operations.

Notable Achievements in 2023

- **Education and Learning Opportunities:** One of the standout achievements of the year was our commitment to providing diverse learning opportunities to our members. This included a wide range of clinics for officials, covering areas such as Stroke & Turn, Recorder-Scorer, Starter, CJE/CFJ, and Clerk of Course. These educational initiatives aimed to enhance the knowledge and skills of our members, contributing to the overall development of summer swimming.
- **Para-Specific Relay:** Another remarkable achievement was the introduction of the first Para-Specific Relay at the Provincial Championships. This initiative showcased our commitment to inclusivity and the recognition of athletes with diverse abilities, further promoting the values of diversity and respect within our sport.
- **ASSA All Stars:** In 2023, ASSA proudly sent its largest delegation to compete in the Swim Alberta Long Course Championships in recent years. This achievement highlighted the talent and dedication of our athletes and their coaches, reinforcing ASSA's position as a leading force in summer swimming.

These notable achievements in 2023 reflect ASSA's ongoing dedication to fostering a safe, inclusive, and thriving community of summer swimmers while continually striving for improvement and excellence in all aspects of the sport.

Swim Alberta Collaborative Efforts

While the ASSA maintains its autonomy with a distinct governance structure, it is important to acknowledge that our ongoing service agreement with Swim Alberta has allowed ASSA members to benefit from a wide array of programs and services. The Swim Alberta Annual Report serves as a comprehensive resource, offering all members an in-depth overview of the significant accomplishments within this collaborative partnership.

2023 Records:

7/8 50m Back Stroke:

CHU, Christian (Calgary Swordfish)
41.99

11/12 400m Freestyle:

CASTAGNA, Destiny (Camrose)
4:52.31

13/14 100 Butterfly:

KYFIUK, Adelyn (Stony Plain)
1:08.89

15-17 50m Freestyle:

RANDALL, Joah (Pincher Creek)
23.84

15-17 50m Back Stroke :

RANDALL, Joah (Pincher Creek)
30.64

15 - 17 100m Individual Medley:

OVIATT, Jeremy (Sherwood Park Marlins)
1:01.90

Rachor Trophy Winner

HALDORSON, Aubrey (Innisfail)

Award Of Excellence

RANDALL, Joah (Pincher Creek)

Large Banner Winner

Derrick Devil Rays (C)

Medium Banner Winner

Sherwood Park Marlins (C)

Small Banner Winner


High Level Stingrays (A)

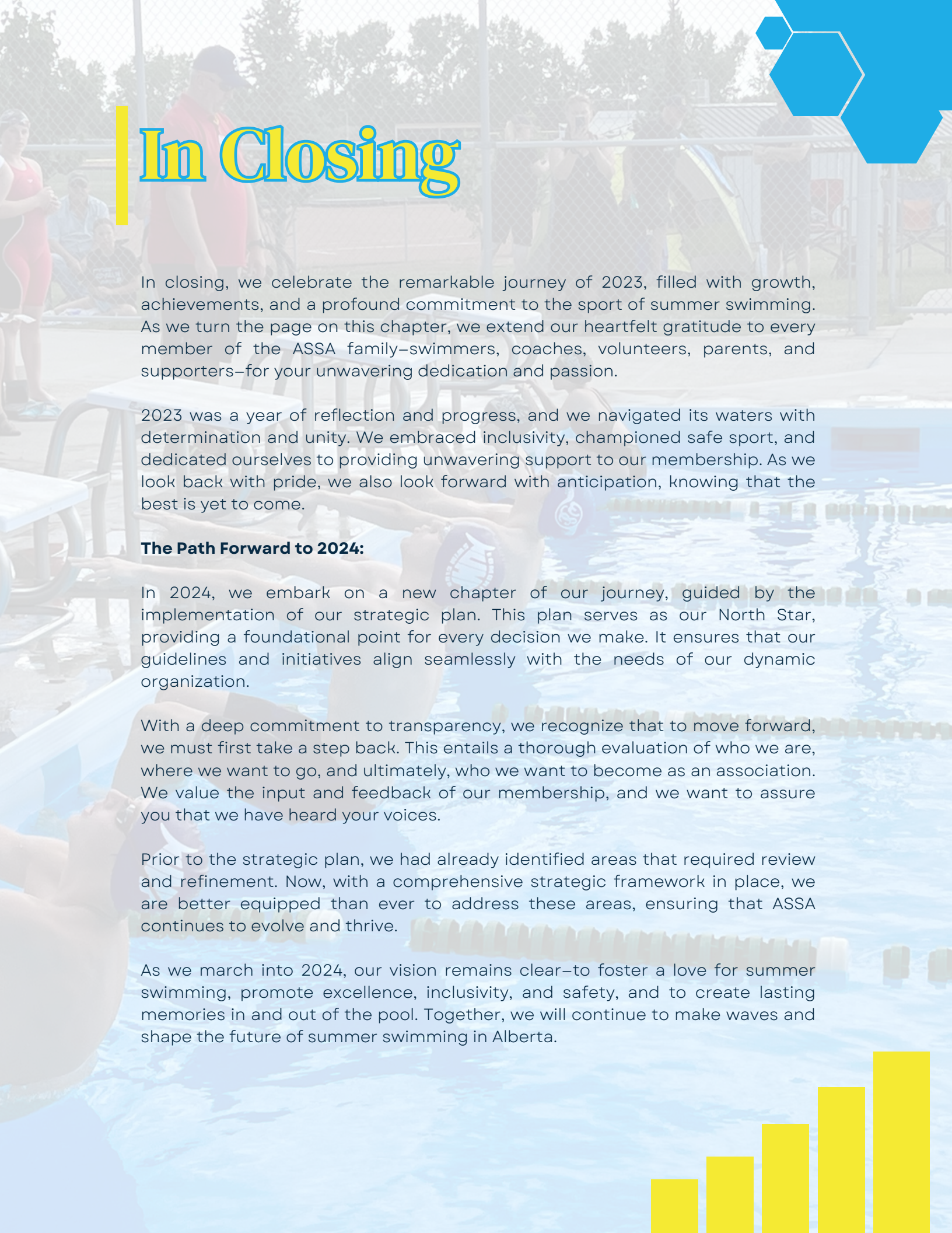
Masters Banner Winner

North Edmonton Swim Club (B)



2024 ASSA Competition Schedule

 ASSA 2023 Competition Schedule			
ASSA has a maximum fee amount of \$35.00 anything beyond that will require an review of the clubs budget by the ASSA			
Any changes to the dates listed below or any additions must be communicated to the ASSA before sanctioning will be approved.			
Region	Club	Date	Notes
A	Wetaskiwin	26 May 2024	
A	Slave Lake	27 May 2024	
A	Beaverlodge	1 June 2024	
B	Westlock/Galters	1 June 2024	
C	Vermilion	1 June 2024	
E	Didsbury	1 June 2024	
F	Brooks/Med Hat (in Brooks)	1 June 2024	Co-hosting means both clubs are to equally participate in the planning, provide equal amounts of volunteers and share equally the financial responsibilities.
F	Pincher	7 June 2024	
A	Valleyview/Fairview	8 June 2024	Co-hosting means both clubs are to equally participate in the planning, provide equal amounts of volunteers and share equally the financial responsibilities.
B	Whitecourt Blue	8 June 2024	
C	Lloydminster	8 June 2024	
D	Lacombe	8 June 2024	
D	Red Deer	14 June 2024	
F	Taber	14 June 2024	
A	High Level	15 June 2024	
B	Drayton Valley	15 June 2024	
E	Okotoks	15 June 2024	
C	Camrose	16 June 2024	
F	Claresholm	21 June 2024	
A	Peace River/Smoky River	22 June 2024	Co-hosting means both clubs are to equally participate in the planning, provide equal amounts of volunteers and share equally the financial responsibilities.
B	Hinton Water	22 June 2024	
C	Provost	22 June 2024	
D	Forestburg	22 June 2024	
E	High River	22 June 2024	
D	Castor	23 June 2024	
B	Devon Dolphins	5 July 2024	
F	Lethbridge	5 July 2024	
A	Grimshaw	6 July 2024	
C	Wainwright	6 July 2024	
D	Ponoka	6 July 2024	
E	Calgary Tritons	6 July 2024	
B	St. Albert Salfish	12 July 2024	
F	CNP	12 July 2024	
A	Spirit River	13 July 2024	
C	Huma	13 July 2024	
D	Hanna	13 July 2024	
E	Cochrane	13 July 2024	
B	Stony Plain Sharks	19 July 2024	
A	Grande Prairie	20 July 2024	
C	Fort Saskatchewan	20 July 2024	
D	Killam	20 July 2024	
F	Nanton/Fort MacLeod (in Ft. MacLeod)	20 July 2024	Co-hosting means both clubs are to equally participate in the planning, provide equal amounts of volunteers and share equally the financial responsibilities.
A	High Prairie	27 July 2024	
B	Spruce Grove	27 July 2024	
C	Sherwood Park	27 July 2024	
D	Innisfail	27 July 2024	
E	Swordfish	27 July 2024	
Grande Prairie	A B B A Regionals (A)	10 August 2024	* Region Reps Meet Managers for the ASSA
Edmonton (Kinsmen)	A B B A Regionals (B)	10 August 2024	* Region Reps Meet Managers for the ASSA
Edmonton (Kinsmen)	A B B A Regionals (C)	10 August 2024	* Region Reps Meet Managers for the ASSA
	A B B A Regionals (D)	10 August 2024	* Region Reps Meet Managers for the ASSA
Calgary (MNP)	A B B A Regionals (E)	10 August 2024	* Region Reps Meet Managers for the ASSA
Lethbridge (Max Bell)	A B B A Regionals (F)	10 August 2024	* Region Reps Meet Managers for the ASSA
Edmonton (Kinsmen)	A B B A - Provincials	17 August 2024	* Region A Meet Manager for the ASSA President
	Oyen		Please Notify ASSA Prior to Affiliation of meet date
	Derrick Devil Rays		Please Notify ASSA Prior to Affiliation of meet date
	North Edmonton Swim Club		Please Notify ASSA Prior to Affiliation of meet date



In Closing

In closing, we celebrate the remarkable journey of 2023, filled with growth, achievements, and a profound commitment to the sport of summer swimming. As we turn the page on this chapter, we extend our heartfelt gratitude to every member of the ASSA family—swimmers, coaches, volunteers, parents, and supporters—for your unwavering dedication and passion.

2023 was a year of reflection and progress, and we navigated its waters with determination and unity. We embraced inclusivity, championed safe sport, and dedicated ourselves to providing unwavering support to our membership. As we look back with pride, we also look forward with anticipation, knowing that the best is yet to come.

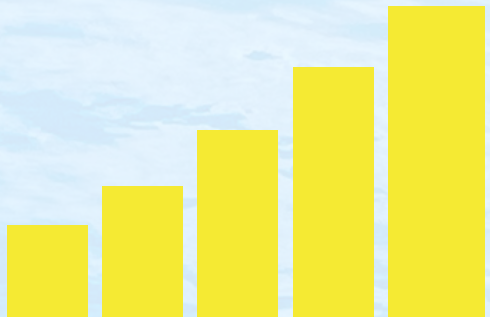
The Path Forward to 2024:

In 2024, we embark on a new chapter of our journey, guided by the implementation of our strategic plan. This plan serves as our North Star, providing a foundational point for every decision we make. It ensures that our guidelines and initiatives align seamlessly with the needs of our dynamic organization.

With a deep commitment to transparency, we recognize that to move forward, we must first take a step back. This entails a thorough evaluation of who we are, where we want to go, and ultimately, who we want to become as an association. We value the input and feedback of our membership, and we want to assure you that we have heard your voices.

Prior to the strategic plan, we had already identified areas that required review and refinement. Now, with a comprehensive strategic framework in place, we are better equipped than ever to address these areas, ensuring that ASSA continues to evolve and thrive.

As we march into 2024, our vision remains clear—to foster a love for summer swimming, promote excellence, inclusivity, and safety, and to create lasting memories in and out of the pool. Together, we will continue to make waves and shape the future of summer swimming in Alberta.



Meet the 2020/2023 Board of Directors



Lynnette Thoresen
President



Morgan Dozeman
Vice - President



Richard Harris
Secretary



Marni Woytkin
Treasurer



John Dozeman
Region Rep



Denelle Cutler
Region Rep



Erin Flory
Region Rep



Christine Bashow
Region Rep



Leila Hickman
Region Rep



Lisa Driesen
Region Rep



Heather Rasmuson
Region Rep



Krystal Daschuk
Region Rep



Suzanne Merrills
Region Rep



Vacant
Region Rep



Meghan Monnette
Region Rep



Janice Luken
Region Rep



Amy Swedlo
Coach Rep

Contact Us



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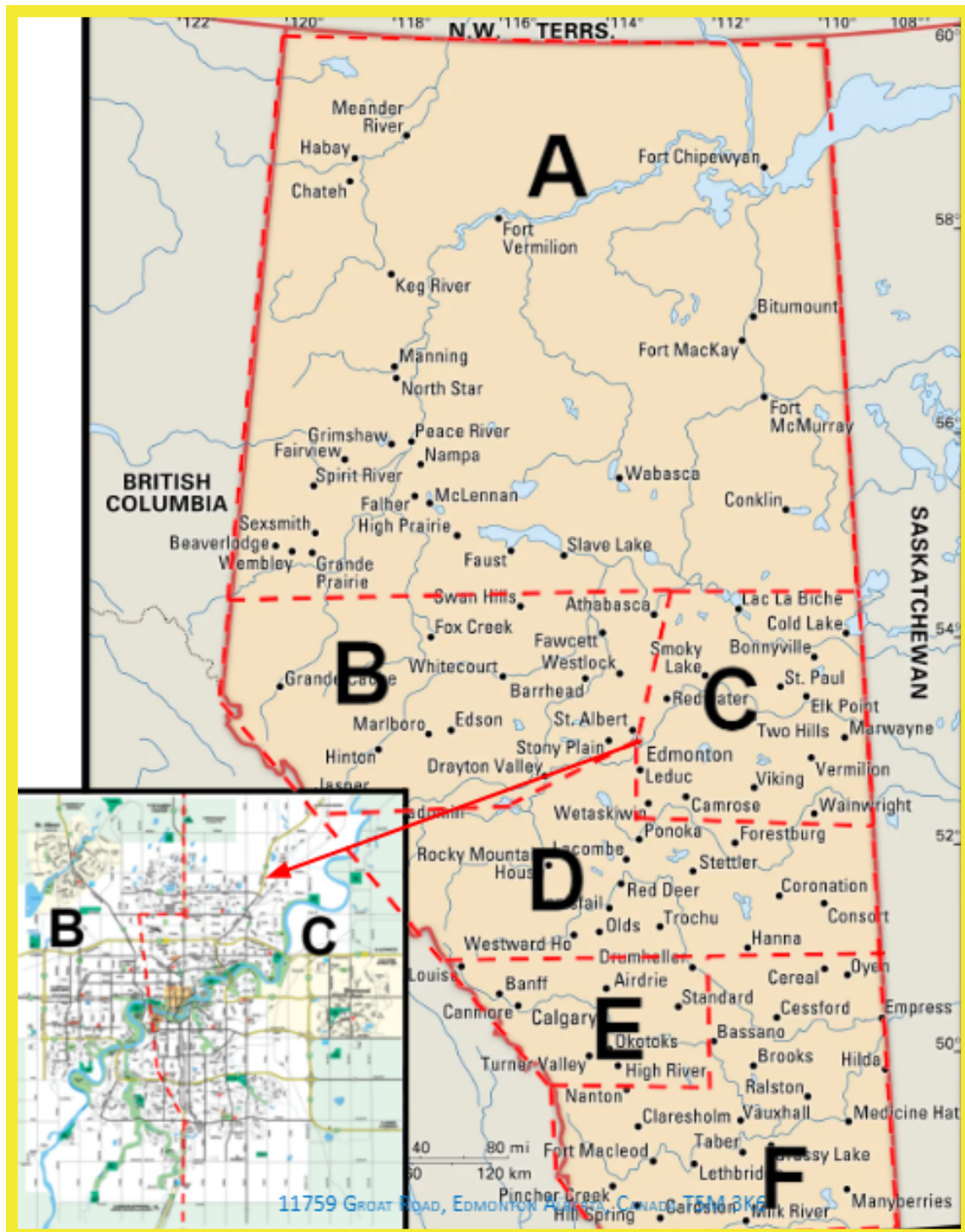


ASSA's First Para Relay

Thank you to the coaches and swimmers from Medicine Hat, Fort Saskatchewan, Beaverlodge, and Slave Lake for helping and supporting this event. We hope it becomes an annual tradition for swimmers.

Appendix A

Regions Annual Minutes



Alberta Summer Swimming Association Region A Annual Meeting
Eastlink Centre
Saturday, August 12
Half hour after completion of the Regional Competition

Attendance: Meghan Monette, Janice Luken, Troy Waye, Robert Rowney, Paula Smith, Amy, Shelly Rutherford, Debbie Harris, Candice Tegart, Suzanne Hale, Justine Sawers, Angie Mann, Dave Peters, Cristabel Encinas, Daniel Martin, Shawn Auger, Genevieve Payeur, Linsy Riendeju, Celty Maisenneuve, Danielle Diesel, Niki Willis, Christine Ikoniko-Balabuck, Mona Bouchard, Richard Harris

a) Call to Order

Meeting was called to order at 6:07pm

b) Roll Call - Identification of Voting Delegates

Meghan read through voting delegates from ASSA and identified all delegates

c) Appointment of scrutineers

Mona Bouchard and Richard Harris were appointed

d) Establishment of Quorum

Quorum was met with all 11 clubs being represented

e) Approval of Agenda

Debbie Harris motioned to approve agenda, Dave Peters second, carried

f) Declaration of any Conflicts of Interest

None were declared

g) Adoption of Minutes of the previous Region Meeting

Dave Peters motioned to approve minutes, Justine Sawers second, carried

h) Region Representative Report

Janice read the region report, see attached

i) Business as specified in the meeting notice

j) New Business

1. An idea of having a gift bag sponsored for all day volunteers was mentioned, this was decided to be talked about in the Spring
2. The distribution of regional jobs needs to be worked on, everyone is to think about this and this topic will be discussed in the Spring
3. A concern from many coaches on how long and how much paperwork there is to do the meet entries. Clubs were directed to talk to coaches and have them talk to the Provincial coach rep, Amy Swedlo.
4. Grande Prairie brought up the concern of all star time deadlines. Could we host our outdoor meets after the deadline? After discussion, a decision was agreed that this deadline to reach times only targeted a small number of swimmers and it is not fair to the outdoor pools to ask them to host later in the year.
5. High Level had concerns with Region A provincial duties timelines. Paula suggested writing a letter to ASSA and having everyone sign it on behalf of Region A. After discussion it was agreed upon by all clubs to write their own letter with their concerns to ASSA. See letters attached from Beaverlodge, Spirit River, Fairview, High Level, Smoky River, Valleyview, and Slave Lake.
6. Clubs would like the ASSA AGM to be in person at the Provincial meet again. It has gone away from an open process and does not seem transparent in some of the decisions being made.
7. Swim Meet dates for the 2024 season:
May27 SlaveLake
June1 Beaverlodge
June8 Valleyview/Fairview
June15 HighLevel
June22 PeaceRiver/SmokyRiver
July6 Grimshaw
July13 SpiritRiver
July20 GrandePrairie
July27 HighPrairie
8. Richard Harris agreed to stay after the meeting for anyone that had questions about ASSA and he would try his best to answer them.

k) Election of new Region Representative, in accordance with the terms described in the ASSA bylaws, policies and procedures

Meghan Monette nominated by Shelly Rutherford
Janice Luken nominated by Meghan Monette
Nominations were called from the floor 3 times,
Positions were acclaimed by both nominees

Paula adjourned meeting at 7:35 pm

l) Adjournment:



Region B Meeting Agenda

Annual Meeting

Sept 10, 2023 7:30 pm, VIA Google Meets

1. Hosts: Suzanne Merrills, Region B Reps

Meeting start: 7:38

2. Verification of attendees – Region Reps and Presidents only

<input checked="" type="checkbox"/> DEVON Kevin Hancock	<input checked="" type="checkbox"/> DRVL	Karry Birnie
<input checked="" type="checkbox"/> HWD Tammy Mack	<input checked="" type="checkbox"/> SPGR	Christy Moser
<input type="checkbox"/> STAL Michelle Skogstad	<input checked="" type="checkbox"/> STPL	Deborah Richardson
<input checked="" type="checkbox"/> WTCT Shannon Konsmo	<input type="checkbox"/> WTLK	Kim Kramer
<input checked="" type="checkbox"/> NESC Alvin Lee		
<input type="checkbox"/> Region B Rep VACANT	<input checked="" type="checkbox"/> Region B Rep	Suzanne Merrills

3. Old Business

a. Official training opportunities

Reminder that officials can continue learning/improving with official opportunities in winter swimming

b. Reminders:

- i. Annual return submitted
- ii. Board composition sent into AGLC and region reps
- iii. Team Unify (or equivalent) renewed
- iv. Special Circumstance Request forms

4. New Business

a. Region Rep

Marie stepped down, Suzanne letting her name stand for region rep

No nominees for region rep

Region rep job description was circulated in July - provided a brief overview for those with questions about the role

All in favor of Suzanne staying on and revisiting filling the vacancy in the spring.

b. 2024 Swim Meet Schedule

- All clubs in attendance confirmed their dates - will follow up with clubs not in attendance to confirm their dates

- Discussion about NESC continuing to co-host as they restructure their club. mentioned an interest in cohosting with Whitecourt this season

- Suggestion about a process to determine cohosting club



Region B Financials

short version

Bank Balance: (Sept 10, 2023)

Operating \$\$14,760.12

T-Bill \$8,272.76

Outstanding items (financials):

- AllRegionalsExpenses
 - RegionFeeslefttobedeposited



Region B

2024 Summer Swim Meet Schedule

(Tentative)

June 01	Westlock Gators	Westlock, AB
June 08	Whitecourt Blue Dolphins	Whitecourt, AB
June 15	Drayton Valley Neptunes	Drayton Valley,
June 22	Hinton Water Devils	AB Hinton, AB
July 05-06	Devon Dolphins	Devon, AB
July 12-13	St. Albert Sailfish	St. Albert
July 19-20	Stony Plain Sharks	Stony Plain, AB
July 27	Spruce Grove Barracudas	Spruce Grove, AB

*NESC will cohost, meet TBD in the new year

Alberta Summer Swimming Association Region C Annual Meeting
Millennium Place, Sherwood Park, AB
Aug 12, 2023 – 5:30pm

1. **Meeting Called to Order:** by Krystal Daschuk, Region C rep
2. **Roll Call**—see attached Sign in sheet for Voting Delegates
3. **Appt of Scrutineers:** Lynette Thoresan present and introduced for this role
4. **Establishment of quorum**—obtained—17 voting delegates present.
5. **Approval of agenda:** Motioned by Bonny and seconded by Harley
6. **Declaration of conflict of interest**—none noted
7. **Adoption of minutes of the previous region meeting aug 2022**—Motioned by Terri Cantor and seconded by Joann
8. **Region Representative Report:** Krystal congratulated clubson completing a full season post covid and that all meets went well with a lot of positive feedback received from clubs. Most club registrations are up and region c has the largest amount of swimmers in ASSA.
9. **2024 Swim Meet Dates:** heather put together a meet date planning document and it was shared with clubs. It still is not finalized because Camrose cannot host in June as their pool is prioritizing swimming lessons to increase numbers post covid. Heather will continue to work with clubs on solidifying the meet schedule.
10. **2024 Regionals** – Clubs informed that our regional meet will have to be funded differently for the next season as our meet fees were the highest – ASSA temporarily approved this for this season because it was not predicted. It was \$50/swimmer and ASSA would like to cap it at \$35/swimmer. Ideas for this will be discussed at the spring region c meeting.
 - a. Clubs asked who is interested in hosting regionals next year. HUMA has put forth that they are interested and have been in discussions with Region B about co-hosting at the Kinsmen Sports Center. Region B already has the facility booked – however because Edmonton is potentially hosting some large events – the date could get bumped. All clubs were polled on this and everyone was in agreement that this is a great idea. Region C reps will communicate with Region B about this as our preference for 2024.
11. **New Business:** Krystal will not be continuing as region rep as she won't have any kids in ASSA next season. Krystal reviewed the financial report with the clubs and is attached for reference. Another new laptop was purchased along with some cables to replace old ones. Opening Balance this season was \$3831.59 and on this meeting date was \$6606.85 as of August 8th – the majority of the clubs had yet to pay regional fees. All clubs have paid their \$100 electronic fee.
12. **Election of new Region Reps:** Krystal brought forth that the region needed to reach out to have another computer rep for continuity of education as Steve only has 2 years left with the region. Harley Olson has stepped forward for this role. Lynette acted as scrutineer of the election:
 - a. First call for nominations: Bonni nominated Heather Rasmusson and Heather has let her name stand as a region c rep. Joann seconds this nomination.

- b. Second call for nominations: JJ nominated Krysta Castanga for region C rep. and Bonnie seconds the nomination. Krystal accepts the nomination
 - c. Third call for nominations made and no further names come forth
 - d. Both Heather and Krysta are voted in by acclamation.
13. Meeting adjourned 6:35pm.

Alberta Summer Swimming Association

Region D Annual Meeting

Place: Lacombe Aquatic Centre

Date: August 12, 2023

Time: 12:00pm

Roll Call - Identification of Vong Delegates

Call to Order: 11:57am

Establishment of Quorum and vong delegates

Approval of Agenda Moon 1) Robin Hillman 2) Jill Olesen All in favor - yes

Declaration of any Conflicts of Interest: None

Adoption of Minutes of the previous Region Meeting on April 16, 2023

Moon 1) Tim Dunbar 2) Anthony Holland ALL in favor - yes

1. Region Representative Report – Leila

a. Provincial Jot Form Sign Up for Volunteers

2. Tentative Swim Meets 2024:

June 1 - Open

June 8 - Lacombe

June 15 - Red Deer

June 22 - Forestburg June 23 – Castor (Owen to Co-host with Castor)

June 29 - Long Weekend

July 6 - Ponoka

July 13 - Hanna

July 20 - Killam

July 27 - Innisfail

August 3 (long weekend)

August 9-11 Tentative Regionals

August 16-18 Tentative Provincials in Edmonton

3. New Business

a) Approve paying referee expense for hotel and gas basket approximately \$825

Moon 1) Robin Hillman 2) Kendra Halderson ALL in favor – yes

b) Confirmed clubs have all submitted payment for Regionals - Lisa

c) Electronic invoices and E-transfers for Swim Meets – try to use if possible so clubs are not waiting for payment

d) Regionals hosted by ASSA – template for Region D and using sign ups next year. Lisa keeping an ongoing list from this year to make next year a smoother process. This year did go well, just somethings to remember for next year.

e) Provincials 2023 – Leila

a. Cohosted by Region A and Region D – sign up for posions out now

Please circulate to your members. Important to fill all the volunteer roles. Likely 2 or shis per person will be needed

f) Elecon of new Region Representave, in accordance with the terms described in the ASSA bylaws, policies and procedures. Leila is compleng her term Region D requires another representave. If no nominees or volunteers we will have a follow up virtual meeng to elect someone. It cannot go unfilled.

No Nominee today

Follow up virtual meeng: August 27, 2023 at 7:00pm

g) Adjournment: 12:38 pm

Annual Region E Delegates Meeting
Saturday August 12, 2023
MNP Sports Centre (in-person only)

Item #	Agenda Item	Notes
1	Call to order	11:53 am
2	Roll Call	<p>Sign-in sheet:</p> <ul style="list-style-type: none"> ● Christine Bashow (Region E Rep) ● Erin Flory (Region E Rep) ● *Janet Cheverie (Cochrane) ● John Chu (Swordfish) ● Natalie Lau (Tritons) ● *Victoria Fazio (Tritons) ● *Erica Pawliuk (Stingrays) ● *Nicole McIntyre (Otters) ● Kelsie Connor (Otters) <ul style="list-style-type: none"> ● *Cory Maennchen (Didsbury Aquajets) ● *Vince Chao (Swordfish) ● *James Lange (Cochrane) ● Allison Beaton (Stingrays) <p>*Indicates voting delegate</p> <p>List available at meeting; see notations in Item #2.</p>
3	Identification of Voting Delegates	
4	Establish of quorum (50% of voting delegates)	NO. Note there are currently 17 voting delegates in the Region. Only 6 were present at the meeting.
5	Approval of agenda	<p>Motion: To approve the 2023 Annual Meeting agenda with the addition of discussion of the scoreboard: Erica</p> <p>Second: Cory</p> <p>Vote: unanimous</p>
6	Declaration of conflicts of interest	None
7	Review of minutes from previous Region E annual meeting	<p>No comments</p> <p>Motion: To accept the minutes from the 2022 Region E annual meeting: Erica</p> <p>Second: Cory</p> <p>Vote: unanimous</p> <p>Signing authority is Kevin Fitzsimmons and Christine Bashow</p>
8	Region E Funds 2022	<p>\$3463.38 is current balance.</p> <p>Estimated budget for Regionals is \$12,076. Revenue for Regionals is \$14,035.</p> <p>Rental cost for scoreboard is \$751.64</p> <p>Will also receive \$350 from Summer Games for rental of the scoreboard.</p>

Item#AgendaItem Notes

9 Scoreboard NeedtothinkaboutsuccesionforbothGlenSwedloandthecurrent scoreboard.

In addition, quote to reinforce the scoreboard bolts. Quote is \$400.

Motion:Toapprovespendupto\$600forscoreboardrepairs:Erica

Second: Allison

Vote: unanimous

10 2024meet Proposedbasedon2023:

schedule June1–Didsbury

June 8 - VACANT

June 15 – Okotoks

June 22 – High River

July 6 – Tritons

July 13 – Cochrane

July 20 - VACANT

July 27 – Swordfish

August 10/11 – Regionals

Ideally either Swordfish should offer distance events OR move their meet

to an earlier timeslot

11 Provincials2024Tobehosted.RegionEwillco-managewithRegionB.Erin(Tritons)and

Lisa (Piranhas) will step up to manage

12 Regionals2024 RequestsubmittedforAug10/11,2024(MNP).Nextintherotationfor

meet management is Tritons; however, with Tritons and Cochrane meet

managing Provincials, request is for Swordfish to meet manage Regionals

instead.

13 Electionof **Motion:**ForErintostayasRegionERepresentative:Erica

Region E Rep for **Second:** Cory

2024 **Vote:**unanimous

Motion: To nominate Lisa Preston as Region E Representative: Erica

Second: Cory

Vote: unanimous

14 Transferof **Motion:**RemoveKevinFitzsimmonsandChristineBashowasSigning

Signing AuthorityandaddLisaPrestonandErinFloryasnewSigningAuthority:

Authorityto James

newRegionE **Second:**Janet

Rep **Vote:**unanimous

15 NewBusiness Setmeetingschedule,includingmeeteventsandneedfor2-daymeets.

16 Adjournment Adjornedat12:17

Regionals Rotations:

- 2024–Tritons(tobeswitchedwithSwordfish)
- 2025–Swordfish(tobeswitchedwithTritons)
- 2026–Canmore&Didsbury
- 2027–Cochrane
- 2028–Okotoks&HighRiver

**Region F General Meeting
Saturday, August 12th 2023
Max Bell Aquatic Center, Lethbridge**

AGENDA

a) Call to Order 12:52pm

b) Roll Call

Glen Mori (Med Hat), Nikki Johansen (Med Hat), Holley Hervey-Phillips (Nanton), Rhonda Anderson (Nanton), Jessica Maunsell (Pincher), Lori Pelletier (Ft. Mac), Kathleen Van Herk (Ft. Mac), Elisha Sommerfeldt (Brooks), Carina Hoffman (Claresholm), Danielle Koop (Leth), Kelly Cooley (Pincher), Patti Pilsner (Lethbridge), Cal Clark (Pincher), Emily Dahl (Claresholm), Janae Haslam (Taber), Sarah Brown (Brooks), Kim Hutzul (Taber), Kim Gelber (Pincher), John Dozeman (Region F Rep), Denelle Cutler (Region F Rep)

c) Approval of Previous Minutes (as attached)

- Motion to approve previous minutes: Danielle Koop
- Second: Carina Hoffmann
- Carried

d) Approval of Agenda

- Motion to Approve Agenda: Kathleen van Herk
- Second: Emily Dahl
- Carried

e) Declaration of any Conflicts of Interest

- None

f) Treasurer's Report - Carina Hoffman

- Had to pay for Hy-teka's Region
- Bought a new computer
- Approximately \$2100, not including expenses for Region F Championships.

g) Old Business

1. Officials:

- Online Clinics
 - Do your teams have parents to step up into ALL roles? What can we do to encourage parents to move up into level 2 roles?
 - Meetshaveofficials-rememberonlyneedtwotimersandlessS&T

- Jamie Cutler and John Dozeman are willing to run courses within the region.
 - Only need to two timers. You can have three, but need three in every session
2. Team Software update, updated Dolphin software
 3. Team Emails update
 - If you change an email for your club, please notify Region F Rep and you need to notify ASSA.
 - Some teams have had issues from spam type emails from Team Unify
 - ASSA is looking at purchasing Team Manager
 4. Swim Alberta Fees/ ASSA Fees 2023
 - Swimmer: \$50 (ASSA - \$24+ SAB - \$26)
 - Coach: \$85 (ASSA - \$16 + SAB - \$69)
 - Affiliation: (ASSA - \$41 + SAB - \$35)
 - Some regions have different fees for various reasons, ASSA is looking to streamline this.
 5. Region F Fee - Is \$25 per swimmer.
 - This is every swimmer your teams have registered for the season. (this is our only income, to pay for Regionals, Printer, Dolphins, and Computers.)
 6. Splash Fee - \$3 per swimmer per meet attending (Swim AB admin fee). We instituted a flat fee of \$5 last year for each Swim Competition. Regionals and Provincials are free.
 - In the future a meet package should say who is sanctioning the meet.
 - Please make sure you pay those fees immediately by cheque or e-transfer
 7. Meet Schedule: Update on season. Region F is doing very well at higher level meets.

Alberta Summer Games July 22-23 Okotoks

ASSA All Star Team - Alberta LC Provincials July 27-30 Calgary

8. SASG not Occuring in 2023 - Summer games style meet - anyone willing to host? Additional meet fee?

Coaldale is unofficially signing up to host the games. Coaldale is looking to run swimming but need to get a pool surveyed

Swim meets must be set in stone by Jan 1

June 1 - Brooks/Med Hat (in Brooks)
June 7-8 - Pincher
June 14-15 - Taber
June 21-22 - Claresholm
July 5-6 - Lethbridge
July 12-13 - CNP
July 20 - Nanton/Ft Mac?? (in Ft. Mac)
July 26-27 - Nanton/Ft. Mac?? (in Ft.
Mac) Regionals - ??
Provincials - ??
Southern Alberta Summer Games - ??

If summer games are unable to run a swimming portion, we would like to host heats/finals swim meet somewhere.

Ex. Splashfest

Out of province and country invitational is a little tricky due to legal issues and not being registered with ASSA.

9. Distance Events - One day meet update. In other Regions, clubs alternate distance events each weekend. Have some consideration when events are run or we could collaborate more on which events are offered when.
10. Regional Awards - addition of new awards. Bring to fall meeting with ideas.
11. I Can Swim Program update Swim Alberta is trying to offer more. However, one main instructor from Swim Alberta is based in Grand Prairie.
12. Hytek - Update
13. Increased Coaching Expenses. Update
14. Coaching Credit Opportunities - Update. Encourage your coaches to attend the PD opportunity at Provincials during lunch for 1 PD credit.
15. Region Swag - Can put in another order it just may cost slightly more depending on the order size.

h) New Business

1. Region F nominations:

- a. John Dozeman and Glen Mori have been put forward
- b. Close nominations after three requests for more nominations.
- c. John Dozeman and Glen Mori will become Region F Rep through acclimation.

2. Important dates: see above meet schedule.

i) Adjournment

- o 1:25pm