

Coach Compliance Checklist

1. **SA/SC/CSCTA Membership not paid** - The club needs to pay the invoice. Online payments can be made here: <http://www.tfaforms.com/361346>
2. **ASSA Coach Membership not paid** – The club needs to pay the invoice. Online payments can be made here: <http://www.tfaforms.com/361346>. (Alberta Summer Swimming Association only)
3. **CSCTA Membership Online Questionnaire** - An automated email was sent directly to the coach which contains a web link. The coach must click the link (or copy and paste it into a web browser) and complete the questionnaire.
4. **Swim Alberta Screening Questionnaire** – Complete this online form <http://www.tfaforms.com/378626>
5. **Portfolio** – Give your coaches this link <http://www.tfaforms.com/202950>
6. **Making Ethical Decisions** - Coach needs to log into their account on www.coach.ca and complete the Making Ethical Decisions online evaluation.
7. **Police Check/Vulnerable Sector Search** – The coach needs to submit a valid check. If your coach has a receipt showing payment for a check, have them submit that and then submit their actual check once it's been received.

If the coach is a minor, the club president needs to submit this form
<http://www.tfaforms.com/326897>

8. **Has not achieved the minimum level of coach education course** – Register in and attend a coaching course. Courses are available here:
<https://swimming.ca/en/resources/coaching/coach-education/>