



Excellence, Integrity, Innovation, Collaboration

## Steps for Summer Swimming Competition Approval & Sanctioning

*Swim Alberta will work proactively with the ASSA, region reps, meet managers and clubs to set appropriate competition dates. All ASSA meets sanctioned by Swim Alberta must adhere to Swim Alberta's Competition Sanctioning Policy. Below is an outline of Swim Alberta's steps for approving competition dates and sanctioning competitions.*

### Overview

Swim Alberta will communicate with the ASSA identified region reps in order to establish a competition calendar for each region. This is intended to ensure there are no conflicts between clubs within each region and only one club within a region can host per date.

### General Steps

The following are the general steps that occur when sanctioning competition.

1. ASSA sets and communicates dates of Regionals and Provincials
2. Region Reps coordinate communication to develop a regional calendar
3. Region Reps submit regional competition calendar to Swim Alberta by March 1
4. Clubs list competition date as per regional calendar by April 1
5. Swim Alberta may approve dates
6. Clubs submit a meet package with a competition sanction request a minimum of four (4) weeks prior to the start of the competition.
7. Swim Alberta may approve the sanction

### Approval of Competition Dates

Competition dates may be approved as per the regional competition calendar as supplied by the ASSA region rep.

### Competition Date Considerations that Require Resolution

Should a conflict occur, Swim Alberta will resolve with the ASSA and the region reps.

If new competitions request overlapping dates with an existing regional calendar, Swim Alberta may deny the request.