



Excellence, Integrity, Innovation, Collaboration

Performance Swimming Alberta Working Group (PS-A) Terms of Reference

Purpose:

The Performance Swimming* Alberta (PS-A) mandate is to advise Swim Alberta on performance swimming technical programs and coach development ensuring alignment with the Swim Alberta Strategic Plan. The PS-A provides input, advice and expertise such that programming decisions can be made in both a timely and expeditious manner, taking into account potential impacts or consequences.

**Swim Alberta definition of performance swimming is top 8 in the world. However, operationally performance swimming has to capture those on a demonstrated path to top 8 in the world, since Swim Alberta is striving to achieve this level.*

Core Values for Guiding the PS-A:

The PS-A is guided by the Swim Alberta values of excellence, integrity, innovation, and collaboration.

Key Duties:

1. Provide input, recommendations and feedback for evaluation on Swim Alberta's performance swimming stream, ensuring continual improvement and specific targeted activities
2. Provide input, recommendations and feedback for the evaluation of Swim Alberta's Coaching Investment programs for performance swimming stream, ensuring continual improvement for these programs and specific targeted activities.
3. Provide input, recommendations and feedback for the evaluation of Swim Alberta's Swimmer Investment programs for performance swimming stream, ensuring continual improvement for these programs and specific targeted activities.
4. Provide input, recommendations and feedback for the evaluation of Swim Alberta's Special Projects related to performance swimming stream, ensuring continual improvement of these programs and specific targeted activities.



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Composition of the PS-A:

The PS-A will be comprised of appointed members, ad-hoc expert members (ex-officio) and staff of Swim Alberta.

Appointed Members:

Appointed members of the ATPC will be appointed to the PS-A.

Additional appointments may be made based on the following priorities:

- Priority 1:* The Coach of Record of any FINA "A" standard athlete currently training in Alberta.
- Priority 2:* The coach of record of swimmers that have achieved FINA "A" + 2% and are currently training in Alberta
- Priority 3:* A Head Coach of a Performance Club that has been identified to receive Performance Club Funding by Swim Alberta.
- Priority 4:* A Head Coach of Varsity Program
- Priority 5:* Any coach as determined by the Performance Technical Director.

Swim Alberta at its sole discretion will determine the number of members on the group, however it should be understood that appointments to this committee are based on performance swimming.

All appointed members must be a member in good standing with Swim Alberta and have a focus towards performance vs performance development athletes as part of their regular coaching duties. In addition, working group members should:

- Be registered coach members in good standing with Swim Alberta and Swimming Canada.
- Hold a minimum Certified Level 3 Coach through the NCCP Program or equivalent or a Chartered Professional Coach.
- A demonstrated commitment to Swim Alberta and its programs and services.
- Strategic thinkers who are able to view the big picture of swimming in Alberta, including the directions and priorities within the Swim Alberta Strategic Plan.

Appointment will be done on an annual basis between September 1 – September 30 of each season.

Staff of Swim Alberta:

Swim Alberta will assign staff to provide oversight and support to the working group.

Chair:

The working group will be chaired by the Performance Technical Director of Swim Alberta or a designate as appointed by the Executive Director of Swim Alberta.

Ad-Hoc Expert Members:

Where it will assist the PS-A, Swim Alberta may appoint targeted experts to support the work of the group in fulfilling its mandate.



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Working Group Alignment:

1. The chair of the working group, along with an ATPC representative (as determined by the ATPC) will ensure that any recommendations made by the working group, that may impact another identified technical working group of Swim Alberta, are shared in full with any affected working group (CCWG, PDWG, PS- A) and the ATPC.
2. Annually, at the Swim Alberta Conference Weekend – coaches meeting, key accomplishments of the working group will be shared with the broader membership, by the ATPC representative.

Reporting:

The PS-A will report to the Executive Director or their designate.

Meetings:

The PS-A will meet as needed to meet its mandate as a working group. Ideally there will be at least three in-person meetings per year.

Review and Approval:

Swim Alberta will evaluate the performance of the PS-A against the stated purpose. Swim Alberta will review these terms of reference every 2 – 3 years. Where appropriate, the members of the working group will be appointed to assist in the review of the performance and be consulted on the review of the terms of reference.