



## TREASURER – REGISTRATION SYSTEM ACCESS COMPLIANCE DECLARATION

Swim Alberta's registration data is confidential information protected under federal and provincial Acts. This information is not divulged to outside agencies. Best judgement must be applied when asked for personal information from people outside the Alberta swimming community. The club must ensure that the information requested is reasonably associated with the organization's functions and that the information will be used according to the purposes that were expressed to the registrant upon collection.

The club Registrar is the primary custodian of the registration data for each club. Additionally, there may be a requirement for another representative in the organization to access the online system. As the primary custodian, the club's Registrar must use this form to apply in writing, to Swim Alberta for treasurer online system access.

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### COMPLIANCE DECLARATION

As a representative for my club I agree that I will not share the access code to the Online Registration system with anyone without the consent of Swim Alberta. I recognize that the registrant's personal information is private and confidential and must be protected according to PIPEDA and respective provincial Acts; I will use the system as it is intended.

CLUB NAME: \_\_\_\_\_

Treasurer Name: \_\_\_\_\_

Treasurer Signature: \_\_\_\_\_

Treasurer Email (required for access): \_\_\_\_\_

President's Name: \_\_\_\_\_

President's Signature: \_\_\_\_\_