

COMPETITION CHECKLIST

The competition checklist below includes requirements and recommendations as published by Swim Alberta. The current Swim Alberta requirements, in addition to any provincial, municipal, local and facility requirements must be adhered to.

Return to Competition Requirements

- A facility agreement is in place.
- A COVID-19 Competition Safety Coordinator has been designated and has attended the required orientation session.
- The competition will not exceed the maximum permitted number of individuals based on occupancy limits of the facility.
- The competition safety plan has been completed and attached to the meet information package with a facility diagram.
- A process to ensure all individuals complete the current Alberta Daily Health Checklist.
- A process to complete an attendance record of all participants including contact information for the purpose of contact tracing if required.
- All competition administration items have been considered to ensure a safe competition.
- Any provincial or municipal requirements for masks have been communicated to all participants.
- Disinfection procedures, as needed have been clearly outlined.
- Hospitality is not recommended.
- A method of sharing heat sheets other than sale has been put in place.
- A method of sharing results is in place other than posting results.
- Session lengths should be limited to 4 hours as hospitality is not recommended.
- Warm-up requirements have been clearly communicated to all participants.
- If spectators are permitted, requirements have been outlined and communicated.
- Any coach requirements have been outlined and communicated.
- Officials roles and information have been outlined and communicated. The official's roster has been developed in consultation with the referee and ensures all roles are covered while ensuring a minimum number of officials on the pool deck.
- Competition resources for officials, which have been posted on the [Swim Alberta website](https://www.swimalberta.ca), including the Minimum Officials Roster, the Email Template for Officials Briefing Notes and the Options for Disqualification Process have been reviewed and shared with the appropriate official.