

## Steps for Competition Approval & Sanctioning

*Swim Alberta recognizes the need to have competition options and will work proactively with meet managers and clubs to set appropriate competition dates. All meets sanctioned by Swim Alberta must adhere to the Swim Alberta Competition Sanctioning Policy. Below is an outline of Swim Alberta's steps for approving competition dates and sanctioning competitions.*

### Overview

When approving competition dates, Swim Alberta will strive to ensure that there are a reasonable number of competitions running on the same weekend. In general, this is intended to minimize the impact of multiple competitions running in the surrounding areas of Edmonton or Calgary. Multiple competitions in one city may impact the number of officials as well as the number of swimmers available to attend. Competition dates requested for communities outside of Edmonton and Calgary will also be reviewed and communicated with to ensure every club is aware of potential impacts.

### General Steps

The following are the general steps that occur when sanctioning competition.

1. Swim Alberta sets and communicates blocked weekends
2. Clubs list requested competition dates
3. Swim Alberta communicates required changes and may approve dates
4. Clubs submit a meet package with a competition sanction request
5. Swim Alberta may approve the sanction

### Approval of Competition Dates

Competition dates may be approved on weekends that have no competing requests from other clubs. When clubs request to host on the same date, Swim Alberta will provide options to proceed. Options may include, but are not limited to, working together to host on the same weekend or selecting a different date. It is expected that clubs will work together to ensure competitions are not directly competing with each other. For example, meets running on the same date may use different time standards for meet entry, invite selected clubs as a closed invitational or run different age groups to ensure the competitions do not overlap. If clubs cannot come to a resolution Swim Alberta will make the final decision following the guidelines below.

### Competition Date Considerations that Require Resolution

Swim Alberta will consider the following to determine if a competition will be listed or before a sanction is approved:

1. Level of competition
2. Location
3. Historical competition dates
4. Facility
5. Impact to the swimming community

If new competitions request overlapping dates with either historical and/or high impact competitions, Swim Alberta may deny the request.