

## **LEVEL IV & V EVALUATION PROCESS**

**Swim Alberta has developed the following Evaluation Process for Referees as a resource and guide to go hand and hand with the Certification Pathway developed by Swimming Canada.**

In a candidate's first year of service as a referee it is important that they gain as much experience as they can in not only referee roles, but other deck roles. It is strongly recommended working and learning from a mentor as well as taking the time to observe other officials in various roles on the pool deck. It is important the candidate is gaining experience with a number of different types of competitions from one-session developmental, to multi-day events with heats/finals. The more diverse the experience the more opportunities to understand a complete perspective of all the roles on deck, which will serve positively in their development as an effective and successful Referee.

### **EVALUATION PROCESS**

#### **Prerequisites**

- All requirements have been completed as per the Swimming Canada Officials Certification Pathway.

#### **Requests**

Fill out the online form found here: <https://www.tfaforms.com/4750976> to apply.

#### **Evaluation**

- Swim Alberta will review the form.
- Once the form is accepted it is sent to the Provincial Officials Committee to review and decide on readiness. They may ask for additional information or clarification on what the candidate has done.
- If the Provincial Officials Committee determines they are ready for a first evaluation, they will assign an evaluator and confirm a sanctioned competition in which to have the evaluation completed.

### **NOTES**

- Evaluation 1 can be at any competition.
- Evaluation 2 is required to be at a heats and finals competition, preferably at a different facility or host club than the candidate normally works with.
- Evaluations 3 & 4 must have a Level 5 Advisory Referee present.
- At the discretion of the Provincial Officials Committee, the candidate may be asked to redo any of the evaluations to ensure proper development.
- To apply for Level 5 certification, the candidate must fill out Swimming Canada's Level 5 application form and submit it to Swim Alberta at [megan@swimalberta.ca](mailto:megan@swimalberta.ca). This document will be reviewed by the Provincial Officials Committee. If accepted, the application will be forwarded to Swimming Canada's Officials Committee for final approval.