

Competition Types, Deadlines & Requirements

The following are the types of competition, deadlines and requirements for competition sanctioning. All competitions must meet the requirements of the [Swim Alberta Competition Sanctioning Policy](#) and the respective Requirements for Meet Packages (Year Round, Varsity, Masters or Summer). The fees set for post meet invoices can be found in Competition Fees and Fines document. The Requirements for Meet Packages and the Competition Fees and Fines are both published on the [Meet Manager Information Page](#).

Competition Types

Each competition sanction requires the selection of a Meet Type and Sanctioning Event in in Swimming Canada’s Registration and Event Management System (REMS).

Competition Type: The type of competition as published in [Competition Profiles - Swim Alberta](#)

Meet Type: Reflects the type of competition in REMS. The Meet Types displayed in REMS is currently a National List. To sanction a competition in Alberta, the Meet Type selected must be one of the options as outlined in the table below.

Sanctioning Event: A required competition selection setting in REMS. The Sanctioning Event selected must be aligned with the Meet Type selected in REMS as outlined in the table below.

Registration Category	Meet Type*	Sanctioning Event^
Age Group (Year Round)	Class 1 Time Trial	Class 1 Time Trial
	Invitational (Open or Closed)	Time Final Invitational
		Heats & Finals Invitational (1 Prelim Pools)
		Heats & Finals Invitational (2 Prelim Pools)
Masters	Masters	Masters
Varsity	Varsity	Varsity
Summer	Summer	Summer

*The Meet Type is the style of competition displayed on the monthly view on the Swimming Canada meet list.

*Once a competition is sanctioned, the sanctioning event cannot be changed. If the incorrect sanctioning event is selected, the competition will need to be deleted and the sanction application resubmitted.

Sanction applications must be submitted prior to the deadlines listed below, late applications will be subject to the late fee as outlined in Competition Sanctioning Policy- [Resources - Swim Alberta](#)

Competition Sanctioning Deadlines

Deadlines for competition sanction applications are determined by the Meet Type.

Category	Meet Types	Deadlines*
Year Round	Class 1 Time Trial	Time Trial – 3 Business Days
	Invitational (Open or Closed)	Single Club Competition – 3 Business Days~ Dual / Tri Club Competitions – 10 Business Days~ All Other Competitions – 8 Weeks
Masters	Masters [^]	8 Weeks (<i>Recommended</i>)
Varsity	Varsity [^]	8 Weeks (<i>Recommended</i>)
Summer	Summer	Summer – 4 Weeks

* Each deadline listed is the minimum number of days or weeks prior to the first day of the competition.

~ Swim Alberta may permit clubs to run Single, Dual or Tri Club Competitions on short notice based on club needs or exceptional circumstances. Clubs may contact competitions@swimalberta.ca to request an exception to the 8 week sanctioning deadline.

* Varsity and Masters sanctions do not have deadlines, however it is recommended competition sanctions are published 8 weeks prior to the competition date so clubs can plan.

Competition Type - Definitions & Requirements

The Competition Type is the style of competition as published in [Competition Profiles - Swim Alberta](#).

Based on the shift to REMS, and the national list of Meet Types that will be displayed on the meet list, the chart below outlines which Competition Type (Swim Alberta) correspond with each Meet Type (REMS).

Competition Type - Swim Alberta	Meet Type - REMS
Class 1 Time Trial	Class 1 Time Trial
Level 1: Time Final Single Session	Invitational (Open or Closed)
Level 2: Time Final Multi-Session	
Level 3: Heats & Finals	
Level 4: Provincial Series	
Level 5: Provincial Competitions	Provincial Championship
Masters	Masters
Varsity	Varsity
Summer	Summer

Meet Category - Definitions & Requirements

The Meet Category is based on the registration category of the participants. Requirements for each categories Requirements for Meet Packages are both published on the [Meet Manager Information Page](#).

Meet Category	Definition & Requirements
Age Group	A competition for Age Group swimmers. The Age Group (Year Round) Requirements for Meet Packages must be included in the meet information package.
Masters	A competition for Masters swimmers. The Masters Requirements for Meet Packages must be included in the meet information package.
Varsity	A competition for Varsity swimmers. The Varsity Requirements for Meet Packages must be included in the meet information package.
Summer	A competition for Summer swimmers. The Summer Requirements for Meet Packages must be included in the meet information package.